

Commonwealth of Massachusetts  
Executive Office of Public Safety and Security  
Office of Grants & Research, Justice and Prevention Division

**Edward J. Byrne Memorial Justice Assistance Grant**  
Program Implementation Bidders Conference Call  
December 18, 2014  
1:00pm-2:30pm



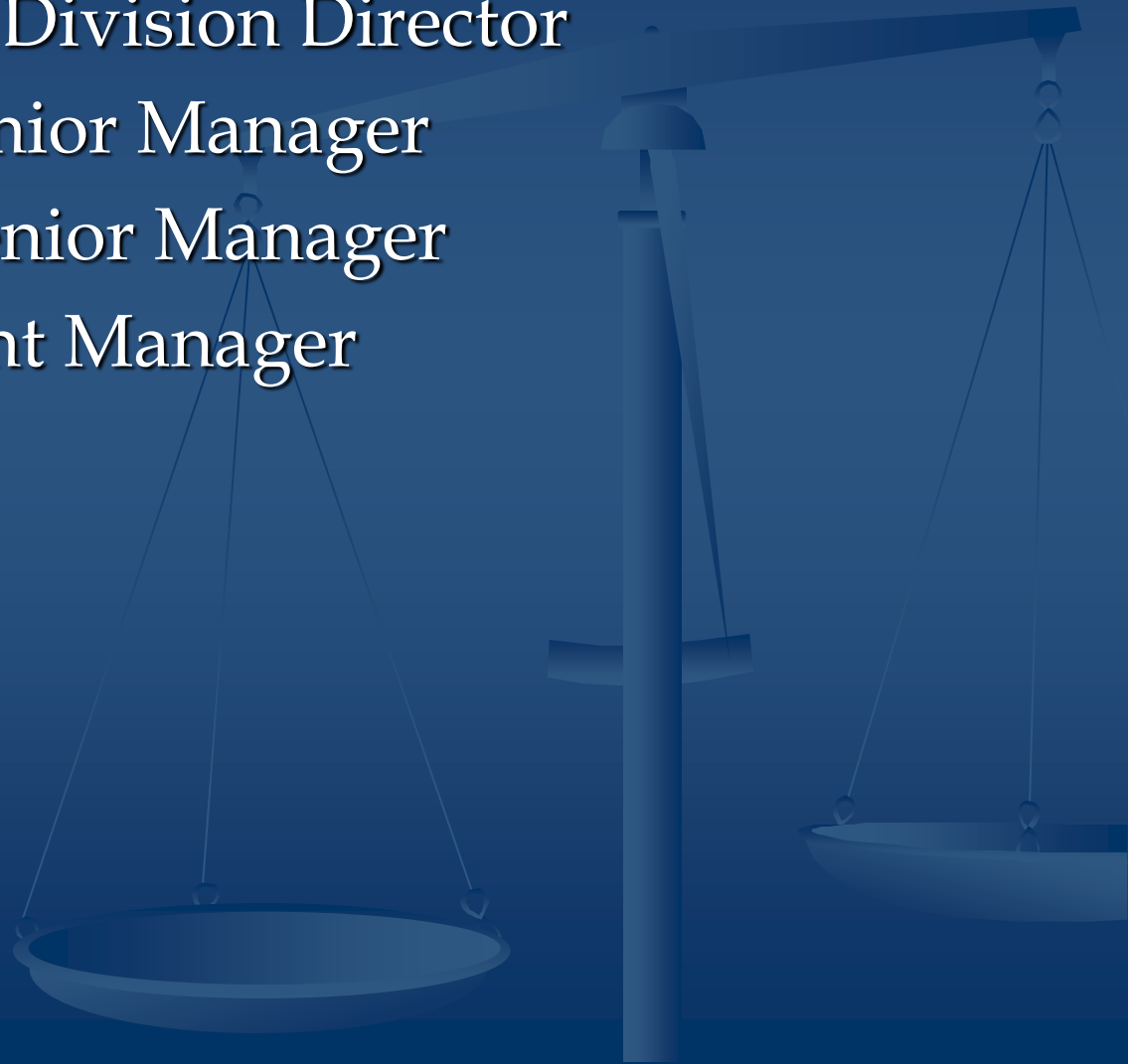
Deval L. Patrick  
Governor

Ellen Frank  
Executive Director

Andrea J. Cabral  
Secretary

# JAG Team

- Diane DeAngelis, Division Director
- Kevin Stanton, Senior Manager
- Donna Cuomo, Senior Manager
- Erin Heaney, Grant Manager



# Introduction

The Executive Office of Public Safety and Security (EOPSS) has approximately \$2.5 million in Edward Byrne Memorial Justice Assistance Grant (JAG) funds available to award to local units of government to address:

- Law Enforcement;
- Criminal Justice; and/or
- Youth Engagement/Violence Prevention Priorities.

# Applicant Eligibility

- Massachusetts cities and towns are eligible to apply. The lead agency for this application must be the local police department.
- The chief executive (e.g. Mayor, City Manager, or Town Administrator) and police chief/commissioner must sign and date the application for their respective city or town.
- Applications submitted without the required signatures will be deemed invalid and will not be considered for an award.
- State agencies including, but not limited to Sheriffs' Departments, District Attorneys' Offices, and the Courts are not eligible to apply.

# Program Background

- The JAG Program is administered by the U.S. Department of Justice, Bureau of Justice Assistance, and authorized under Public Law 109-162. It is the leading source of federal justice funding to state and local jurisdictions by providing Massachusetts and other states, tribes, and local governments with critical funding to support a range of program areas including law enforcement, prosecution and court, prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, and technology improvement, and crime victim and witness initiatives.
- The Executive Office of Public Safety and Security's Office of Grants and Research (OGR) is the State Administering Agency (SAA) for JAG funds awarded to the Commonwealth of Massachusetts.
- The JAG Program Law requires that states *pass-through* a federally predetermined percentage of funds to local units of government and has additional requirements for funds that must be allocated specifically for what are known as *less than \$10,000 jurisdictions*. This AGF will permit Massachusetts to meet all its *pass-through* obligations. For additional information on the JAG program including *pass-through*, please visit the BJA website at: [www.bja.gov](http://www.bja.gov).

# Key Dates

- Application Posted: Wednesday, December 10, 2014
- Notice of Intent Due: Tuesday, December 30, 2014 (non-binding)
- Written Questions Due : Tuesday, January 6, 2015
- Applications Due: Tuesday, January 20, 2015 by 4:00pm
- Award Announcements: On or about Friday, March 6, 2015
- Grant Period: On or about April 1, 2015 through June 30, 2016

Please refer to the Availability of Grants Funds for information and guidance on responding to the above cited due dates

# Maximum Award Amounts and Project Duration

- Applicants may apply for up to \$100,000.00 in funding for a project period of up to fifteen months. There is no match requirement.
- EOPSS reserves the possibility of continued funding of projects subject to secretariat priorities, availability of federal funds, sub-recipient grant compliance, and program achievements.

# Evidence Based/Promising Programs

EOPSS strongly encourages the implementation of evidence-based programs or promising practices and collaboration among city/town departments and agencies in the community. Funds may be allocated for project partners by the local police department who must be the lead applicant for this grant. Project partners may include schools and non-profit, community-based organizations.

- For example:

- A Police Department may sub-grant some funds to one or more community partners and/or non-profits to deliver services or implement programming as long as the service(s) have a law enforcement nexus and benefits the unit of local government.
- In the case of multi-jurisdictional task forces, a city/town may collaborate with other jurisdictions but only the lead agency/police department may submit the application and submit a budget that includes all of the collaborating partners. The lead applicant must be willing to serve as the fiscal conduit if an award is made.

- Please note:

- *Any equipment included in the budget must be directly related to the implementation of the proposed program/project and justification of its need must be included in the narrative.*



# JAG Purpose Areas

Applicants must select the purpose area that best reflects the purpose of the proposed program. Only one purpose area should be selected.

- **The Law Enforcement** purpose area includes activities conducted by law enforcement organizations. These activities may include prevention, intervention, apprehension, and detention activities.
- **The Prevention and Education** purpose area includes prevention or educational programs, activities, services, strategies or events such as those that speak to prevention, to reduce the risk of crime or other potentially harmful behaviors.
- **The Drug Treatment and Enforcement** purpose area includes inpatient and outpatient services delivered. Drug Enforcement includes enforcing laws and regulations governing narcotics and controlled substances. *Drug Court programs should identify as DR.*
- **The Planning, Evaluation, and Technology Improvement** purpose area includes any activity conducted to plan a program, conduct an evaluation or improve the technology used in a program. These activities may include various types of evaluation, implementation, or technology improvements.
- **The Crime Victim and Witness Protection** purpose area includes activities conducted by law enforcement, legal, medical, counseling, advocacy, or educational organizations in serving the victims of and witnesses to crimes. Activities may include prevention, intervention, referral, or support activities.

# Massachusetts Priorities for Program Implementation Applications

EOPSS encourages law enforcement departments to implement or collaborate with community partners to address any of the State priorities outlined below. However, applications that address other locally-designated and justified priorities will also be considered. All proposed programs must have a law enforcement, criminal justice, or juvenile justice nexus in order to be considered for funding.

- Youth Violence Prevention, Delinquency Prevention, School Safety, and/or Youth Engagement
- Substance Abuse Enforcement and/or Intervention with an Emphasis on Opioids
- SMART Policing
- Improving Coordinated Responses to Mental Health

# Evidence Based Technical Assistance

The Office of Justice Programs (OJP) strongly emphasizes the use of data and evidence in policy making and program development. They are committed to improving the quantity and quality of programs and strategies that are evidence-based. Evidence-based is defined as those programs and practices whose effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. The strength of causal evidence will influence the degree to which one would consider a program or practice to be evidence-based or promising.

- OJP's Crime Solutions web site <http://www.crimesolutions.gov/> is one resource that applicants may use to find information about evidence-based programs and practices in criminal justice, juvenile justice, and crime victim services.
- Applicants are also encouraged to review the evidence-based policing programs and strategies matrix available through the Center for Evidence-Based Policy at George Mason University at <http://cebcp.org>.

# Unallowable Uses

No JAG funds may be expended outside of JAG program areas. JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety.

Additionally, JAG funds may not be used directly or indirectly to pay for any of the following items:

- Food or beverages for programming, trainings, conferences or staff meetings;
- Prizes/rewards/entertainment/trinkets (or any type of monetary incentive);
- Gift cards; Clothing;
- Construction, office furniture, or other like purchases;
- Vehicles; vessels or aircraft;
- Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles
- Luxury items; and Real Estate; and
- Standard firearms, weapons or ammunition; including but not limited to electronic weapons.

# Interoperable Communications Compliance Requirements:

- Applications that requests funds for *interoperable communications components*, such as the purchase of radios, or other communication system components are subject to an additional approval process per Executive Order 493, by the Statewide Interoperability Executive Committee (SIEC) or a representative thereof.
- *In order to receive approval to utilize JAG funds for interoperable communications components, a department must also complete and submit an additional document called “Interoperable Communications Investment Proposal” (ICIP) as part of this application process.*
- Additionally in order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantees shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: [www.it.ojp.gov/gsp\\_grantcondition](http://www.it.ojp.gov/gsp_grantcondition). Grantees shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

# Submission Process

## ■ Hard Copy:

One(1) original and three (3) copies of the documents listed below. Applications must be received by the Office of Grants and Research no later than Tuesday, January 20, 2015 by 4:00pm

1. Attachment A: Application Template
2. Attachment B: Budget Excel Worksheet (Detail and Summary Sheet forms)
3. Attachment C: Memorandum of Understanding (if applicable)
4. Attachment D: Interoperable Communications Investment Proposal Form (if applicable)
5. Attachment E: Contractor Authorized Signatory Listing

## ■ Electronic (e-mail):

Applicants must submit the documents listed below as a PDF-not a scan, via e-mail, to [eopssbjag@state.ma.us](mailto:eopssbjag@state.ma.us) no later than Tuesday, January 20, 2015 by 4:00pm.

1. Attachment A: Application Template
2. Attachment B: Budget Excel Worksheet (Detail and Summary Sheet forms)

# Questions

- Please email any future questions to:  
[eopssbjag@state.ma.us](mailto:eopssbjag@state.ma.us)

